**Declaration of compliance with the**

**General Data Protection Regulation (UK GDPR) 2018**

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DECLARATION

**RELATING TO THE**

**Community Mental Health Survey 2025**

**ADDITIONAL DATA ANALYSTS**

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If the trust requires additional data analysts, other than the survey leads, to have access to the raw data set, this form must be completed and sent to the Survey Coordination Centre. Trusts must receive a response from the Survey Coordination Centre before granting additional data analysts access to the full data set and the responses of subgroups numbering less than 30. Only those trust staff who have completed this declaration will be authorised to view this restricted data. As the Caldicott Guardian is the designated person within the trust to supervise this access, all declarations must be co-signed by the Caldicott Guardian. If the Caldicott Guardian does not authorise this, then only the authorised survey leads can view the raw data set and responses from subgroups numbering fewer than 30.

For further information on the guidelines, please see the ‘Data protection and confidentiality’ page on the NHS Surveys website: <https://nhssurveys.org/survey-instructions/data-protection-and-confidentiality/>.

I, **[Caldicott Guardian]** the Caldicott Guardian for **[trust name]** declare the aforementioned trust has appropriate policies, procedures and training in place for compliance with the UK General Data Protection Regulation 2018 and will ensure that data collected while carrying out the Community Mental Health Survey 2025 will conform to the guidelines set out on the ‘Data protection and confidentiality’ page of the NHS Surveys website.

Signature: ………………………………………….. Date: …………………………

I, **[first additional data analyst]** the first additional data analyst for **[trust name]** declare I understand the requirements of the UK General Data Protection Regulation 2018 as they relate to the Community Mental Health Survey 2025 and will conform to these requirements and the guidelines set out on the ‘Data protection and confidentiality’ page of the NHS Surveys website.

Signature: ………………………………………….. Date: …………………………

I, **[second additional data analyst]** the second additional data analyst for **[trust name]** declare I understand the requirements of the UK General Data Protection Regulation 2018 as they relate to the Community Mental Health Survey 2025 and will conform to these requirements and the guidelines set out on the ‘Data protection and confidentiality’ page of the NHS Surveys website.

Signature: ………………………………………….. Date: …………………………